

## **MTWSF Committee Charters**

These standing committees, reporting to the Board of Directors, are established pursuant to Article 11 of the Bylaws:

- Membership Committee
- Marketing and Outreach Committee
- Conservation and Research Committee

Committees are to consist of a Committee Chair and no more than two (2) Board members each, appointed by the President of the Board. The Executive and Conservation Director's shall serve as staff to the Committees. The Committees may also include no more than two (2) other non-Director persons whose experience and qualifications may assist the Committee and the Board in the performance of their responsibilities. A majority of the Committee members, present and voting, shall constitute a quorum. However, at all times a majority of the Committee, and a majority of a quorum, shall consist of Board members.

Each committee shall meet as necessary and appropriate at the call of the Chairman of the Committee or the Executive Director, and shall maintain minutes of all meetings, which will be distributed to the Board, preferably in advance of the next regularly scheduled Board meeting.

The purpose of these Committees are to provide strategic planning and task execution of the three primary business functions of the Montana Wild Sheep Foundation; membership development, public education, and wild sheep conservation.

### Membership Committee Charter:

Acting with the Executive Director, the Membership Committee is charged to:

- Develop and recommend to the Board of Directors annual strategies for engaging current membership and expanding membership growth.
- Advise the Board of Directors on status and improvement of membership levels and fees.
- Assist the Secretary with membership management tasks, not limited to administration of membership management software and maintenance of membership contact information.

### Marketing and Outreach Committee Charter:

Acting with the Executive Director, the Marketing and Outreach Committee is charged to:

- Develop and recommend to the Board of Directors annual strategies for funding and communicating the mission and significant accomplishments of the MTWSF.
- Advise the Board of Directors on the creation and sale of merchandise for purchase on MTWSF's website, fundraising campaigns, and banquets.
- Assist the Executive Director with membership, sponsor, and public communication efforts, not limited to administration of social media platforms, email campaigns, physical mail, and merchandise.

### Conservation and Research Committee

- Develop and recommend to the Board of Directors annual conservation actions and funding needs to achieve the mission of MTWSF.
- Provide preliminary review of Grant-in-Aid Requests and advise the Board of Directors during regularly scheduled board meetings.

- Assist the Executive Director and Conservation Director with outreach to MTWSF membership and partners, not limited to writing articles for MTWSF publications, coordination with subject matter experts, and review of legislation, rules and regulations.

Approved by the Board of Directors - October 6, 2021